

## Expression of Interest (EOI): Project Officer – Road Safety Unit

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| <b>Date updated:</b>                   | <ul style="list-style-type: none"> <li>July 2021</li> </ul>  |
| <b>Status</b>                          | <ul style="list-style-type: none"> <li>Part-time: 21 hrs p/w</li> </ul>  |
| <b>Reporting Relationships:</b>        | <ul style="list-style-type: none"> <li>Program Manager – Road Safety Unit</li> <li>Executive Officer</li> </ul>  |
| <b>Supervisory Responsibilities:</b>   | N/A  |
| <b>Role Overview:</b>                  | <ul style="list-style-type: none"> <li>Provide up to date and reliable information on road safety matters to the general public including industry, service providers, government and non-government agencies.</li> <li>Organise and deliver education workshops and training sessions on road safety topics to a diverse range of organisations.</li> <li>Assist in investigating, creating, developing and delivering new initiatives for the road safety unit.</li> <li>Contribute to and write reports where required on road safety projects and campaigns.</li> </ul>  |
| <b>Required Qualifications:</b>        | <ul style="list-style-type: none"> <li>Knowledge and experience in child road safety, including child car seats, pedestrian safety, bicycle safety, driveway safety.</li> <li>Tertiary qualification in injury prevention; public health; vocational education, early childhood and/or school education; or similar</li> </ul>   |
| <b>Desirable:</b>                      | <ul style="list-style-type: none"> <li>Certificate IV Training and Education or equivalent.</li> <li>Prepared to undertake professional development and vocational educations as required.</li> </ul>  |
| <b>Required Skills and Experience:</b> | <ul style="list-style-type: none"> <li>Knowledge of the Australian Standards and Guidelines relevant to child road safety, injury prevention and best practice.</li> <li>Demonstrated ability to participate in research; to consult and network with key agencies and community groups; and other stakeholders.</li> <li>Knowledge of current injury trends and prevention strategies, with particular reference to child road safety.</li> <li>Ability to work with broad direction but act independently in operational matters and set priorities, within agreed timeframes.</li> <li>Good communication skills, both written and oral, including presentations and report writing skills.</li> <li>Good interpersonal skills, including ability to work constructively as part of a team and to competently handle contact with the community at large.</li> <li>Computer literacy and demonstrated knowledge of Microsoft Office applications.</li> <li>Current Driver's Licence.</li> <li>Willingness to travel to regional NSW.</li> </ul> |
| <b>Send EOI to:</b>                    | Kidsafe NSW<br>C/O <a href="mailto:schn-kidsafe@health.nsw.gov.au">schn-kidsafe@health.nsw.gov.au</a>  |